# CITY OF EUSTIS HISTORIC PRESERVATION BOARD
# APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

**4 N. Grove St., P.O. Drawer 68, Eustis, FL 32727-0068**
**Phone: (352) 483-5460 Fax: (352) 357-4177 Email: planner@ci.eustis.fl.us**

PLEASE SELECT ALL THAT APPLY TO YOUR PROPERTY:

☐ **Local Landmark/Site** ☐ **Eustis Main Street Area**
☐ **Washington Avenue Historic District**

ADDRESS OF PROPERTY: _____

**Property Owner**
Print Name: _____
Mailing Address: _____
Phone: _____ Fax: _____
Email: _____

**Applicant/Agent** (if different from property owner)
Print Name: _____
Mailing Address: _____
Phone: _____ Fax: _____
Email: _____

I certify that all information contained in this application is true and accurate to the best of my knowledge.

**Applicant/Owner**: _____ Date: _____

Incomplete applications will not be reviewed and will be returned to you for more information. You are encouraged to contact Development Services, at (352) 483-5460, to make sure your application is complete.

Description of Proposed Work: (Check all that apply)

☐ Alteration ☐ Demolition ☐ Relocation ☐ New Construction

Completely describe the entire scope of work: all changes proposed on the exterior of the building, where on the property the work will occur, how the work will be accomplished, and the types of materials to be used. For large projects, an itemized list is recommended. Attach additional pages if necessary. Please include any additional information as may be applicable to your request including such as photos, drawings, samples of materials, and producing brochures.

_____
_____
_____
_____
_____
_____

**OFFICIAL USE ONLY**

Date Received: _____ Historic Preservation Board Meeting Date: _____
File No.: _____ Was a COA issued? Yes _____ No_____

***Administrative Approval***

Application Approved: _____ Approved with Conditions: _____ Application Denied: _____
Conditions/Reasons: _____
_____

Signed: _____ Date: _____